

WELCOME!

Dear Families,

Thank you for joining us for Trinity Theatre's arts education production of *Frozen: The Broadway Musical!* We are so excited that you will be joining us for this opportunity, which we hope will further our efforts of providing arts education to local communities. This packet has a great deal of information which may help navigate the process, as well as all registration forms that must be completed for your child to participate.

Should you have any immediate concerns, or questions not answered in this packet, please email me at sean@trinityttc.org. We look forward to seeing you at auditions on September 19th!

Take Care,
Sean Boyd, Artistic Director

About the show:

Directed by Sean Boyd
Musical Direction and Choreography by Megan Goyette

Important Dates:

Auditions/Callbacks: September 19th from 10:00am-2:00pm
Rehearsals: Tuesdays: 4:30pm-7:00pm Saturdays: 10:00am-2:00pm
Tech: December 15th-17th from 5:00pm-8:00pm
Performances: December 18th - 20th

AUDITION FORM

To be completed and returned by your actor's audition time

Actor's Name: _____

Parent/Guardian Name: _____

Parent/Guardian Primary Phone: _____

Parent/Guardian Primary Email: _____

I understand that the directors may cast me anywhere they see fit and may not be one of the roles I listed below.

I agree to accept any role offered. Yes _____ No _____

Are there any roles you'd like us to consider you for?: _____

Please list any conflicts your student has. *No conflicts will be accepted for tech or performances.*

DAY (Recurring)	TIMES UNAVAILABLE (Please include transportation time)
Tuesday	
Saturday	

[illegible]

LIABILITY AND PHOTO RELEASE FORM
To be completed and returned by your child's audition time

I, _____ give my child, _____
(Parent / Guardian Name) (Child's Name)

permission to engage in auditions, rehearsals, tech, and performances for Trinity One Theatre Troupe, Inc.'s production of *Frozen*. This permission slip is valid from the beginning of September 19th through the end of the day on December 20th, unless stated

otherwise in writing by the parent/guardian of _____.
(Child's name)

I understand that my child is expected to attend all rehearsals and performances, unless excused on the audition form (page 3). I understand that failure to comply with this may result in my child's removal from Trinity's production of *Frozen* without refund.

I understand that there are hazards and risks, as well as benefits, associated with my participation in educational, recreational, and/or performance activities in Trinity Theatre productions; including but not limited to the risk of theft, damage to personal property, and/or personal injury. I, on behalf of myself and my child, irrevocably and unconditionally remise, release, settle, compromise and forever discharge any and all manner of suits, actions, causes of action, damages and claims, that I have or may have against Trinity Theatre and/or its directors, officers, employees, volunteers, agents, assigns, or contractors.

I understand that after my child attends the first day of the production (September 19th), no refunds will be issued.

I understand that by participating in this live theatre process, my child's photo may be taken. I give consent to allow my child's photo to be taken. If I revoke this privilege, I will notify the Artistic Director in writing no later than the audition time.

By signing this form, I agree to help my child with his/her success with Trinity One Theatre Troupe, Inc.. I also agree to hold Trinity One Theatre Troupe, Inc. harmless, in the event of illness or injury relating to any risks pertaining to rehearsals or performances.

(Parent / Guardian Signature)

(Parent / Guardian Print Name)

(Date of Signature)

(Actor's Name)

ACTOR / PARENT CONTRACT

To be completed and returned by your child's audition time

CAST MEMBERS: please read and sign below.

I promise to:

- 1) Respect myself, my fellow castmates, and the director and production team;
- 2) Arrive ten minutes prior to call time, in order to stretch and be ready to start on time;
- 3) Remain at rehearsal until I am dismissed;
- 4) Keep my cell phone turned off and away during rehearsals;
- 5) Learn my lines, music, blocking, and choreography by the scheduled dates;
- 6) Maintain my duties at home and at school (including my grade status, homework, etc.);
- 7) Read, study, or observe the rehearsal while I am not onstage, and not be a distraction;
- 8) Take my commitment to this show seriously;
- 9) Understand that each cast member is necessary for the quality of the show;

PARENTS/GUARDIAN: Please read and sign below

I promise to:

- 1) Submit all conflicts at the auditions;
- 2) Understand that absences submitted after the first week of auditions will not be honored;
- 3) Contact the Production Stage Manager if we are running late;
- 4) Attend any Parent Meeting and turn in necessary paperwork at or before the auditions;
- 5) Honor the closed rehearsal policy.

ACTOR AND PARENTS/GUARDIANS: Please keep in mind

- 1 No Call or No Show (or unapproved absence) will result in the actor being removed from the songs and scenes that were rehearsed that day.
- 3 No Calls or No Shows (or unapproved absences) will result in the actor being removed from the production altogether without a refund.

Please bring your questions or concerns to the Production Stage Manager.

I have read the above contract and agree to do my very best.

Actor Signature: _____ Date: _____

I have read the above and discussed with my child. I give them permission to be in this production and I agree to be supportive of their Educational Production commitment.

Parent/Guardian Signature: _____ Date: _____

REHEARSAL SCHEDULE

Please retain for your records

Please note, not all actors will be called for all rehearsals. Please list all conflicts clearly on the Audition Form. We will do our best to accommodate any pre-scheduled conflicts.

Note: Rehearsal Schedule is subject to change.

DATE	TIME	LOCATION	SPECIAL NOTES
9/19/2026	10:00am-2:00pm	PHR Rec Center	Auditions - All actors will be present for the entire time
9/22/2026	4:30pm-7:00pm	PHR Rec Center	
9/26/2026	10:00am-2:00pm	PHR Rec Center	
9/29/2026	4:30pm-7:00pm	PHR Rec Center	
10/3/2026	10:00am-2:00pm	PHR Rec Center	
10/6/2026	4:30pm-7:00pm	PHR Rec Center	
10/10/2026	10:00am-2:00pm	PHR Rec Center	
10/13/2026	4:30pm-7:00pm	PHR Rec Center	
10/17/2026	10:00am-2:00pm	PHR Rec Center	
10/20/2026	4:30pm-7:00pm	PHR Rec Center	
10/24/2026	10:00am-2:00pm	PHR Rec Center	
10/27/2026	4:30pm-7:00pm	PHR Rec Center	
10/31/2026	10:00am-2:00pm	PHR Rec Center	
11/3/2026	4:30pm-7:00pm	PHR Rec Center	
11/7/2026	10:00am-2:00pm	PHR Rec Center	
11/10/2026	4:30pm-7:00pm	PHR Rec Center	
11/14/2026	10:00am-2:00pm	PHR Rec Center	
11/17/2026	4:30pm-7:00pm	PHR Rec Center	
11/21/2026	10:00am-2:00pm	PHR Rec Center	
11/24/2026	10:00am-2:00pm	PHR Rec Center	
11/28/2026	10:00am-2:00pm	PHR Rec Center	
12/1/2026	4:30pm-7:00pm	PHR Rec Center	
12/5/2026	10:00am-2:00pm	PHR Rec Center	
12/8/2026	4:30pm-7:00pm	PHR Rec Center	
12/12/2026	10:00am-2:00pm	PHR Rec Center	
12/13/2026	12:00pm-5:00pm	Madison High School	Load in at theater (Volunteers only)
12/15/2026	5:00pm-8:00pm	Madison High School	Tech
12/16/2026	5:00pm-8:00pm	Madison High School	Tech
12/17/2026	5:00pm-8:00pm	Madison High School	Tech
12/18/2026	6:00pm-9:00pm	Madison High School	1st Performance @ 7pm
12/19/2026	6:00pm-9:00pm	Madison High School	Performance @ 7pm
12/20/2026	1:00pm-6:00pm	Madison High School	Performance @ 2pm Strike to follow performance

TECH & PERFORMANCES

Madison High School
4833 Doliva Dr
San Diego, CA 92117

REHEARSALS

Pacific Highlands Ranch Rec Center
5977 Village Center Loop Rd
San Diego, CA 92130